

# Winbourne

## Winbourne Function Centre

# Weddings



## Pricing Packages

Located in the picturesque Mulgoa Valley, 'Winbourne' offers a world away from the hectic pace of city life.

Dating back to the 1820's and set amongst beautiful open gardens and exquisite sandstone heritage buildings, Winbourne makes a great backdrop for wedding photos and an inspirational setting for wedding receptions - it is a place where you can enjoy the ambience while you and your guests appreciate fine food and laughter.

Winbourne has a history dating back to the pioneering Cox family and with original buildings preserving a sense of the past, blended with modern facilities and accommodation, Winbourne makes a unique and interesting venue for any special occasion.

**The dedicated team at Winbourne look forward to helping you arrange your special function.**



# Wedding Packages

Winbourne offers a number of wedding packages. Whatever your individual style or special requests, our dedicated Chef is more than happy to sit down and tailor your menu to ensure your needs are met.

## PACKAGE 1 - Four Course Meal

Canapes, Entrée, Main Course & Dessert.

### **\$75.00 PER PERSON**

- Three hot and three cold Canapes
- A selection of two Entrees (alternate drop)
- A selection of two Main courses (alternate drop)
- A selection of two Desserts (alternate drop)

## PACKAGE 2 - Banquet Style

Extensive Canapes, Buffet & Dessert.

### **\$65.00 PER PERSON**

- Four hot and four cold Canapes
- Buffet with a selection of two meats
- A selection of two Desserts (alternate drop)

Our highly recommended banquet provides a choice of succulent meats, seasonal vegetables, salads, assorted breads and rolls and of course, many condiments to top off the perfect meal.

## PACKAGE 3 - COCKTAIL MENU

### **OPTION 1: Two hour Food Service**

#### **\$40.00 PER PERSON**

- Choice of five smaller dishes
- Three large dishes
- Eight items plus two sweet treats per guest

### **OPTION 2: Three hour Food Service**

#### **\$45.00 PER PERSON**

- Choice of seven smaller dishes
- Five large dishes
- Twelve items plus two sweet treats per guest

Menu variations and special dietary requirements are available, however there may be a cost alteration.

## What We Provide

- Your selected Menu option
- Fully trained staff to ensure your needs are met on your special day
- Reception set-up including bridal table with skirt, white linen tablecloths/napkins and glassware
- Cake table with cloth/skirt
- P.A. System with microphone - available for the duration of your event
- Use of property for photographic opportunities
- Seated receptions include freshly brewed coffee and an assortment of tea



# Wedding Packages

## What YOU Provide

Winbourne is a BYO venue, allowing you to purchase the alcohol and soft drinks you wish to drink and bring to the venue a few days prior to your event. Please be advised that asking your guests to bring their own alcohol is not permitted.

- Room decorations, chair covers, table decorations etc
- All alcohol and soft-drink (& serving of same)
- Drinks waiter
- Entertainment ^
- Marquee (if required)
- Portable dance floor (if required)
- Wedding cake (can be cut & packaged for \$2.50 per person, alternatively, if the wedding cake is substituting Winbourne's dessert, there will be a reduction of \$2.50 per person on the package price)

## Celebration Duration

- Evening Receptions/Dinners are 5 hours with service ceasing 30 minutes prior to finish.
- Lunch Receptions/Luncheons are 4 hours duration.

If your function exceeds these times, an additional fee of \$100/hour (or part thereof) will apply.

## ^Entertainers' Meals

- A 2 course meal will be provided to all entertainers. Tariff is \$35.00 per person.

## Garden Ceremonies

Winbourne offers its beautiful gardens for hosting your Wedding ceremony.

### **\$495.00 up to two hours for ceremony, toast & photography**

- Use of gardens and grounds, offering picturesque photography opportunities on the acreage
- Chairs set-up in your preferred configuration (up to 50)
- Signing tables with white tablecloths and 2 chairs

An indoor back-up option is available for inclement weather. (An additional \$165 will apply for back-up option).

## Indoor Ceremonies

Winbourne provides a choice of two rooms, The Stables and The Edmund Rice Room, offering modern facilities within magnificent sandstone buildings. Seating for up to 150 guests, audio/visual equipment, wheelchair access and on-site parking are all available.

### **\$660.00 up to two hours for ceremony, toast & photography**

- Use of function room with air-conditioning (Edmund Rice Room) or heating/fans (Stables)
- Chairs set-up in your preferred configuration (up to 150 Edmund Rice Room or 100 Stables)
- Signing tables with white tablecloths and 2 chairs
- Use of gardens and grounds for photography opportunities on the acreage



# Wedding Packages

## Wedding Photography Only

### \$220 Location Fee

- Up to two hours access to the gardens and grounds. Indoor photography permitted by application (up to 10 – Bridal Party)

## On-site Accommodation

### Bridal Parties & Wedding Guests receive 10% discount on accommodation

- Winbourne offers accommodation for up to 140 guests – the perfect solution for Bridal Parties on the eve of the wedding. A great option also for wedding guests traveling from afar. Breakfast can also be provided.

## General

- Tentative bookings will be held for seven (7) days only.
- Bookings require a non-refundable deposit of \$500. Payments can be made by credit card (excl. Diners & AMEX), electronic transfer, cheque or cash.
- All Winbourne wedding receptions hold a \$5,000 minimum spend to be made on menu packages on Saturdays & Sundays. Rates by arrangement for Public Holidays.
- Two months prior to the event, we require a non-refundable deposit of fifty percent (50%) of the total, based on approximate number of guests, together with menu selection.
- Deposits are not transferable or refundable in the event of a cancellation. All cancellations must be made in writing.
- If cancellation occurs within seven (7) days prior to the event, no monies will be refunded.
- Final numbers are required ten (10) business days prior to the event, together with full payment. This number will represent the minimum number of guests for which you will be charged.
- Any damage sustained during the event will be charged accordingly.
- Providing Band members' meals, as stipulated in the Musicians Award, will be charged accordingly.
- Winbourne is a confetti-free zone.
- Luncheon functions need to be concluded by 4pm on Saturdays & Sundays.
- Evening functions are to conclude by 11.30pm with beverages ceasing 30 minutes prior to finish.
- All prices are current and subject to change.
- Winbourne adheres to the Responsible Service of Alcohol Code of Practice.